

Job Opening: Vice-Principal

Al-Hijra School is a full-time kindergarten through eighth grade Islamic school in Windsor, Ontario that follows the educational standards outlined in the Ontario Curriculum guidelines in addition to specialized Islamic Studies, Qur'an and Arabic curricula. We aspire to continually excel at a high level of academics, respect, teamwork and leadership, integrating Islam into all four aspects. Additional information is available at www.alhijra.org.

Job Description:

The vice principal is responsible assisting the principal in the organization and management of the school, including administering any budget assigned to the school. He/she is responsible for the quality of instruction and executing the organization's mission.

Benefits:

- Good salary and benefits package
- Excellent tuition discounts
- Professional development opportunities

Qualifications and Education:

- Masters degree in Education or higher
- At least three years of administration experience in North America
- At least five years of teaching experience in education in North America
- Good understanding and practice of Islam
- Fluent in English
- Eligible to legally work in Canada

Skills Requirements:

- Strong leadership, administrative, communication and interpersonal skills
- Awareness of best practices for education programs and curriculum
- Ability to administer the school's budget

Contact:

To apply, send a resume detailing work history and qualifications. All applications will be dealt with in strictest confidence. The deadline for receiving all applications is May 9th, 2010. **Please submit a letter of intent, resume and three or more references to darwish@alami.net.**